



## Minutes 29/8/2023

**Date:** 29<sup>th</sup> August 2023

**Time:** 6.30pm

**Location:** Zoom

**Chair:** Andrew Marshall

**Attendees:** Andrew Marshall, Adam Perry, Tamara Lindsay, Christy Moses, Adrienne Bruce, Adreienne Bruce, Tony Watson, Kelly Bilton, Melanie Ross, Julie Hill, Belinda Jarvis, Vanessa Giblin.

**Apologies:** Kelly Bilton

**Acknowledgement of Country** *I'd like to begin by acknowledging the Traditional Owners of the land on which this meeting is being hosted from today. I would also like to pay my respects to Elders past and present.*

Matters arising from previous minutes: None

The minutes of the previous meeting held on 06 June 2023 to be accepted as a true and proper record

Moved: Andrew Marshall

Seconded: Louise Eckersley

Item	Discussion
1. Correspondence	1.1. Correspondence In 1.1.1. None 1.2. Correspondence Out 1.2.1. None

<p><b>2. Treasurer</b></p>	<p>2.1. Report: Christy Moses 2.2. See Christy's P&amp;L Update.</p> <div style="border: 1px solid #ccc; padding: 10px; margin: 10px 0;"> <p style="text-align: center;">THPS P&amp;C – Treasurer Summary <span style="float: right;">29/08/2023</span></p> <p>Bank balance 01/01/23 = \$84,706 Bank balance 29/08/23 = \$31,407 (following major donation \$46,385 to THPS for technology)</p> <p><u>Account Activity: 1 Jan 2023 – 31 Aug 2023:</u></p> <p>Trading Income = \$61,331.85 (inc. canteen, uniform shop, event income &amp; semester 1 parent donations) Cost of Goods = \$43,352.08 (inc. uniform, canteen and event purchases (invoices paid out by the P&amp;C)) Operating Expenses = \$29,358 (inc. canteen wages &amp; super, insurances, bookkeeping &amp; event expenses)</p> <ul style="list-style-type: none"> <li>• <u>Higher cost of COGS early in 2023 currently due to:</u> <ul style="list-style-type: none"> <li>• Significant uniform shop purchases early 2023 (\$17k) – less purchasing required rest of 2023 as stock continues to sell through</li> <li>• \$4k one off equipment purchase for the canteen – dishwasher in Feb 2023</li> <li>• Increase in Cori's wages to meet new award requirements + move to 5 days/ week</li> <li>• Increase in super, insurances &amp; bookkeeping – all in line with legislation or inflation increases</li> </ul> </li> <li>• <u>Trading Income notes:</u> <ul style="list-style-type: none"> <li>• Canteen sales continue to grow, and pricing continues to be tweaked to ensure canteen is running at a profit – so far it is.</li> <li>• More sales and less costs expected for uniform shop remainder of 2023, increasing trading income. (prices have also been tweaked).</li> <li>• THPS has not a major fundraising event yet this year – Annual Fundraiser + Colour Run will boost the account figures</li> </ul> </li> </ul> </div>
<p><b>3. Events</b></p>	<p>3.1. Report: Belinda Jarvis 3.2. Full planning for upcoming Major Fundraiser 16 September 2023 Fathers Day BBQ organised, requires volunteers Colour Run upcoming in November, through external organisation.</p>
<p><b>4. Canteen</b></p>	<p>4.1. Report: Andrew: Cori Andrew to send. Canteen going well 5 days/week Cori has scheduled family commitments toward end of term.</p>
<p><b>5. Uniform Shop</b></p>	<p>5.1. Report: Melanie Ross</p>
<p><b>6. Music</b></p>	<p>6.1. Report: Kelly Bilton</p> <ul style="list-style-type: none"> <li>- Semester 1 of the program has gone well. Gearing up for a big Semester 2 with more performances.</li> <li>- Concert Band performed at the SRC Induction Assembly last Friday 25th August.</li> <li>- Upcoming for Term 3 we have both bands performing at the Open Class day on the 6th of September, and then the Solo night for interested participants on the 20th of September.</li> <li>- Term 4, both bands will perform at school assemblies and Kate is in planning mode for the end-of-year performance which she is speaking to Jo about turning into a spectacular incorporating our school dance groups etc.</li> <li>- Kate would like to run instrument tests for the whole of Year 2 in Term 4 - any kids interested in the band program will then have already been tested.</li> <li>- Semester 2 invoices will be issued by Action Music over the next couple of days.</li> <li>- At this stage planning to open registrations for the 2024 band program at the end of Term 3.</li> <li>- And in big news, Kate has secured a new string conductor who has agreed to come and open up the string program again for 2024 which is really exciting for those kids who play string ins</li> </ul>

<b>7. Principal</b>	7.1. Report: Adrienne Bruce See attached.
<b>8. Assistant Principal</b>	New PBL star cards Aligns with parents and staff and parents about our student behavioural policy. New awards No more choose kind 3 small and two big to achieve banner – process to be communicated.
<b>9. General Business</b>	9.1 General Items
<b>10. Close</b>	Next Meeting – November 2023