



Agenda of General Meeting

- Date:** 9 May 2017
- Time:** 7.30pm – 9.15pm
- Location:** THPS – Teacher’s Staffroom
- Chair:** Jen Clark, P&C President
- Attendees:** Gai MacLennan, Principal
Tony Watson, Assistant principal
Kay Worrell, P & C Secretary
Curt Wilson, P & C Treasurer
Amie Frankel, P & C Vice President
Andrea Whitlock, Uniform Coordinator
Lee Walker
Nicole Watts
Viv Sellar
Amanda Coleman
Cathy MacNamara
Celia Oosterhoff
Georgia Wilson
- Apologies:** Sharon Donaldson, Canteen Coordinator
Maria Brady, Vice Treasurer
Shira Halberstadt

Matters arising from previous minutes: Nil

The minutes of the previous Annual General Meeting (AGM) held on 14 March 2017 were accepted as a true and proper record.

Moved – Andrea Seconded - Nicole

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Special item:

There was a presentation by Aggie Synac, Year 5 student, who asked the Committee to consider more environmentally-friendly packaging at the Canteen. Aggie has estimated that the school canteen uses 110kgs plastic a year.

For example the canteen could use:

- Non CO2 plastic cutlery which doesn't produce CO2 and decomposes faster
- Wooden cutlery
- Tissues-100% recycled ones instead of serviettes
- Paper straws instead of plastic ones

Other ideas:

- Children could bring in their own cutlery with a group of children assigned to pick up any 'lost' ones and return them to the canteen.
- There could be a yellow bin in front of canteen so more items can be recycled.

A petition was tabled showing signatures from other children who support the idea and Aggie also tabled a paper giving details of cost.

Georgia will pass all these suggestions on to the canteen committee to consider at their next meeting

Agenda items:

Item	Discussion	Action
1. P&C Secretary	<p>1.1 Correspondence In - Kay Worrell</p> <ul style="list-style-type: none">• The school had received an email from Bunnings about their Community Initiative to support schools and they had offered to donate BBQs, face painting etc. Jen asked for herbs, veggies, spades, gloves etc. Jen has drafted email to them. Bunnings will also give gift cards at fundraiser night.• Letter from CBA in relation to school banking – they want to publish schools online so that people can choose a school from a drop down menu to see if school takes part in school banking. Barb Louis to check more details – this change may help the school to get the benefit because if people do online Direct Deposit, this doesn't occur. <p>1.2 Correspondence Out – President</p> <ul style="list-style-type: none">• Anzac Wreath presented at Anzac service.• TH Progress Association submission for grant being offered – Jen has submitted a proposal for new playground.• Happy Easter Card to the staff with their Hot Cross Buns from the P&C.	

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2. P&C Treasurer	<p>2.1 Report: Curt Wilson</p> <ul style="list-style-type: none"> Financial Reports for YTD were tabled. They can be obtained at the school office upon request and the Treasurer is available any time to discuss. Accounts have been lodged with P and C Federation and other relevant bodies. Banking signatories have been lodged and setting them up with online banking is in progress. Maria Brady on board now as Asst Treasurer. Maria deals with the accounts payable side of things. 	
3. Events Report	<p>3.1 Report: Jen</p> <ul style="list-style-type: none"> Hot Cross Buns- \$95 profit. Sold over 270 buns, 235 students took part. We donated 3 bags of buns for the staffroom. Next year, we have a new plan: there will be no pre-ordering of the buns, they will be available to buy directly from the canteen. Mother's Day events- Lawn bowls was a success with 29 mums participating; the mother's day stall is on Thursday so report on profit will be at next meeting; the mother's day raffle is on Friday so report on profit will be at next meeting. There have been \$1,200 of donated prizes with all families and businesses thanked in newsletter and on the TH Community Facebook page. Entertainment Book roll out is happening with a full campaign on 18th May. The youngest child in the family will be bringing home the books. Unused books or money that isn't paid online will be passed into the office which will alleviate work for office staff. Annual Parent Fundraiser The survey monkey results are in with 65 families participating. Bogan Bingo, Trivia, and Game show were equally voted upon as the leaders. As a committee, we decided that the Gameshow company was too expensive and as we'd had the Trivia theme in the past, we are going to Try 'Bogan Bingo' as a new concept. Still confirming availability and pricing. More updates and final confirmation to come. Class Parent updates – Jen asked for a list of class parents so that they can be contacted about the annual fundraiser. Gai to obtain the names/contact details. 	Gai
4. Canteen Report	<p>4.1 Report: Sharon Donaldson (report sent via email)</p> <ul style="list-style-type: none"> Munch Monitor testing to begin 15 May with a selected number of families using the system before it goes Live. 	

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	<ul style="list-style-type: none"> Munch Monitor have advised that there will be no charge to families this term (\$3.30). Additional food items will be included on the menu. 	
5. Uniform Shop	<p>5.1 Report: Andrea Whitlock</p> <p>Roster</p> <p>Opening times Term 2 -</p> <ul style="list-style-type: none"> Wednesday 17th May 2.45pm - 3.15pm Wednesday 31st May 2.45pm - 3.15pm Wednesday 14th June 2.45pm - 3.15pm Wednesday 28th June 2.45pm - 3.15pm <p>Volunteers.</p> <ul style="list-style-type: none"> Term 2 uniform shop meeting date is 10th May, and any new members are welcome. Three members of the committee have recently had to leave so there is a call out for more people to join. Stocktake will take place on Friday June 30th. Online order system – proposing to start in 2018. The uniform shop now has the old P&C laptop. Thank you to Amie Frankel for updating the uniform shop school website. Uniform shop is now delivering orders straight to classroom. Feedback from teachers and parents is that this is going very well, with no uniforms going missing. 	
6. School Council	<p>6.1 Report : Nikki Watts, Amanda Coleman, Viv Sellars</p> <p>The next council meeting is in week 6 of the term</p>	
7. Principal's Report	<p>7.1 Report: Gai</p> <p>Gai requested that the P and C donations from families this year be used for the following items:</p> <ul style="list-style-type: none"> Portable sound system - \$1950. It was evident at the ANZAC day service that the current system is inadequate and a new one is needed Robot lego league competition - \$1200 (\$400 per team) Reading resources - \$220, in particular for Kindergarten 	

Item	Discussion	Action
	<p>classes, including new Home Readers.</p> <ul style="list-style-type: none"> • 11 x Tablet/Ipads – \$469 (\$5,159 total) one for each classroom so that teachers can use them to take photos of the children and their work, to create e-portfolios which eventually could be accessed by parents on an individual basis. • The Committee agreed to fund these items. Gai and Jen to write a letter to JB Hi-Fi and Harvey Norman on behalf of P and C to request a deal if we buy 11. • The Terrey Hills Progress Association has sent a letter thanking the school for its involvement in the ANZAC day ceremony. • Forest Buses have asked parents to be reminded that if they park on the street across the road from the school, they should cross to meet the children. This advice will be included in the newsletter. • The new school logo is now being used in many areas and will increasingly replace the previous one. • Mr Flint is settling in as the Year 3 Comets teacher. • There will be an anti-bullying show this term called 'The Power of One'. • Gai won a show for the school - "Litterbug show" which will take place this term. • The Year 5 children suggested that someone from Guide Dogs comes to visit and that is taking place tomorrow with a Guide dog and her owner coming to assembly. • Bushlink, an enterprise that employs people with a disability, is coming to the school to show the children how to care for the plants and veggie area. • The Dance Life Eisteddfod is taking place on 21 May and Stage Band is performing in Port Macquarie 2-4 June. • The school has applied for a grant from Gymnastics Australia which can provide an 8 week gym program for 80 children. The result is all K-2 students will access gym for only \$11 for the term! • The Annual Report is finalised on the website. • The Library will be awarding 'PRC champion' badges for children who complete a PRC, rather than giving out lollies. 	
8. Assistant Principal	8.1 Report: Tony Watson <ul style="list-style-type: none"> • Thank you to Belrose-Terrey Hills soccer club and NSW 	

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	<p>Futsal who have donated soccer equipment to the school</p> <ul style="list-style-type: none"> • The trial of e-portfolios in 5/6 Quasars is going well, and other teachers are trialling 'Seesaw' and 'i-Dossier'. • Cross country will run on Thursday. Thanks to Bruce for working so hard to fix the drainage problems before the races take place. • The year 6s have been running activities with the Kindergarten children using some of the ports equipment and this has been successful. • Some lunch time clubs will be starting soon. • ICAS tests start later this month, as will Maths Olympiad / Games. • There will be an Author talk on 6 June, thanks to Mrs Wallis for arranging this. 	
<p>9. General Business</p>	<ul style="list-style-type: none"> • Jen suggested introducing a 'Parent Buddy' system which would involve asking for families to meet with any new families starting at the school, to offer support and advice. This would be for those starting in later years (not new Kindys). Jen will put something in the newsletter about this. • Jen asked the Committee for thoughts on getting a Display board for P and C notices. It would need to be weather proof and lockable. Could be placed somewhere people will see it often. The Committee approved this. Jen to order the Board. • It was agreed to donate \$500 for tea, coffee and biscuits for the staff. • The digital school noticeboard has been delayed and we are waiting Assets to sign off on it. We also need council DA approval for the sign! Gai has all the paperwork done and ready to go. In the meantime, the current board unfortunately cannot be used as it is no longer safe. A suggestion was made to write to Assets to hurry up the process. • The Committee discussed having a Facebook page for P and C. Jen to look into this further and report back at the next meeting. 	<p>Jen</p> <p>Jen</p> <p>Jen/Gai</p> <p>Jen</p>
<p>10. Next Meeting</p>	<p>13 June 7:30pm in staff room</p>	