

Minutes of General Meeting

Date: 10 October 2017
Time: 7.30pm
Location: THPS – Teacher's Staffroom
Chair: P&C President – Jennifer Clark
Attendees: Gai MacLennan
Curt Wilson
Sarah Gerdovic
Amie Frankel
Nikki Watts
Amanda Coleman
Georgia Wilson
Barb Louis

Apologies: Tony Watson, Shane Clements, Sharon Donaldson & Andrea Whitlock

Matters arising from previous minutes- NIL

The minutes of the previous meeting held on 12 September to be accepted as a true and proper record.

Moved – Amie Frankel Seconded – Barb Louis

Agenda items:

Item	Discussion
1. P&C Secretary	<p>1.1 Correspondence In Sarah Gerdovic</p> <ul style="list-style-type: none"> • Nil <p>1.2 Correspondence Out – President (Jennifer Clark)</p> <ul style="list-style-type: none"> • Nil
2. P&C Treasurer	<p>2.1 Report: Curt Wilson</p> <p>1. Treasurer Report</p> <ul style="list-style-type: none"> • Financial Reports for YTD were tabled. They can be obtained at the school office upon request and the Treasurer is available any time to discuss.
3. Events Report	<p>3.1 Report: Jen Clark</p> <ul style="list-style-type: none"> • Movie night- We have secured jumping castle, face painter and St. Johns Ambulance. We'll have sausage sizzle and lucky dip and cake stall. Still need to confirm popcorn machine from RFS and potentially adding sporting events. Sports in Schools came to Belrose open day and seemed to work well. Gai to provide Jen with Matt's contact details from Sports in Schools so that Jen can contact to assess costs etc. Canteen confirmed they are still okay to deal with food and take profit for snacks and ice creams, etc. Booking forms went out this week to students and Sign Up Genius will go live in a few days for volunteers. • The Events team will be meeting in next couple of weeks to discuss plans and commitment of members going forward for 2018. Over next few months, Events committee will be discussing with Gai and P&C members of the best way going forward.

Item	Discussion
4. Canteen Report	<p>4.1 Report: Georgia Wilson (Sharon Donaldson-apologies)</p> <ul style="list-style-type: none"> • 2 spots left unfilled on roster at this stage for Term 4, Georgia will continue to try and recruit for these dates • Still working on changing menu and simplifying it – work in progress • Georgia has done some preliminary work on looking at employing a staff member. Fast Food category min wage \$27.00 per hour (approx. \$25K plus Super for 3 days at 6 hours a day). This cost looks too high so now looking at various alternative scenarios ie possibly one day a week etc. If the person is employed we will need to re-register for BAS and there is other flow on effects which need to be considered. It might be best to look at person having their own ABN and them invoicing us. • Fresh food for kids really good lots of great feedback from parents and kids trying new things.
5. Uniform Shop	<p>5.1 Report: Amanda Coleman (Andrea Whitlock-apologies)</p> <ul style="list-style-type: none"> • Munch Monitor - first orders coming through, no issues. • Mould report - Thank you to Carol at Mitey Fresh for a free mould consultation. Mould started from leaking roof several years ago. No moisture found in walls. Gutters full of leaves to be removed. Water under building from sink not piped, fix drain. Check cold spots in roof, is it steel beams or moisture? Andrea to check. Advised to keep back store room door open to have a better flow of air. Gai to also advise the cleaner to please keep open. FACT sheet given how to remove mould. Upon completion of above and after the summer break with heavy rain fall Jan/Feb/March if mould returns Carol will advise a specialist to recommend a dehumidifier. West wall has been cleaned and mould removed, thank you to Amanda Coleman, Zoe Gore and Sue Potts, looks amazing. Over the next three weeks volunteers to clean the east wall, windows also have mould and need cleaning.
6. School Council	<p>6.1 Report: Nikki Watts, Amanda Coleman, Viv Sellars</p> <ul style="list-style-type: none"> • No meeting
7. Principal's Report	<p>7.1 Report: Gai Maclennan</p> <ul style="list-style-type: none"> • During the school holidays lots of work was undertaken at the school – tree roots ground, new mulch was put in the playgrounds, new roof was put on the Year 1 building, Nat Morrison and her mum did lots of gardening around the school, Sydney Water came in and thoroughly tested the water. • Camp Australia had some issues before hols – Bec is back and everything back on track. • Gai proposed that the kitchen in the Camp Australia before and after school care needs replacing as old hot water system leaked and has damaged the cupboards and some additional cupboards would be beneficial. It was estimated that this would be up to \$5K to undertake these works. Gai will undertake to have Bruce assemble flat packs and we will need to get a plumber and perhaps some other handymen to get the remaining works done. A motion was put forward for the P&C Association to donate up to \$5,000 for the new cabinets and moved by Nikki & Amie. • Swimming K & Year 1 starts this Friday. • Life Education – Caravan to arrive Friday or Monday. As in previous years every class will participate. • Year 5 – Very busy currently making appointments for interview for prefects, prefect speeches to be held on 1st November, emails went home to apply for selective schools and attend Gifted Mathematical Camp. • Music Concert Tues 24 November - Band and String orchestra starts at 6.30pm • Some students are going to do public speaking at Kambora • Lock Down practice at some point in the next month • Electronic Sign – waiting for the sign company to measure up for electrics etc.
8. Assistant Principal	<p>8.1 Report: Tony Watson or Shane Clements</p> <ul style="list-style-type: none"> • Nil
9. General Business	<p>9.1 Nominations for Life Membership</p> <ul style="list-style-type: none"> • Lifetime memberships were due today. All memberships have been given to Amie Frankel who will collate them and give them to the panel consisting of Gai, Jennifer, Sarah, Andrea & Cathy. The panel will review nominations and put forth members they see that fit the criteria and parent body will be notified of nominees and encouraged to come to next meeting 14 November to vote. Jen to amend the criteria to include nominees need to be current parents at the school and we can not nominate retrospectively. The new document will be amended for future years. • "Just One Thing"- Reviewed the Just One Thing campaign and several changes were noted. Jen to finalise and give to Gai for final review. It was decided that this will be put in Kindy New Class Packs on 20th February 2018 and also put in the newsletter periodically

Item	Discussion
	<p>for existing parents.</p> <ul style="list-style-type: none"> Jennifer Clark is sadly moving to Boston at the end of December and therefore is resigning from her position of P&C President and Events convenor. Notification to be put in newsletter that the positions will be vacant in 2018 and nominations will be called for and voted on in March at the AGM. Gai took this opportunity to thank Jennifer for her tireless work as both the President and Event Committee Convener.
10. Next Meeting	<ul style="list-style-type: none"> Next Meeting – Tuesday 14 November 2017 and please note December meeting will be on Wednesday 13th December