



Minutes of General Meeting

Date: 10 April 2018
Time: 7.30pm
Location: THPS – Teacher's Staffroom
Chair: P&C President
Attendees: Amie Frankel
Gai McLennan
Sarah Gerdovic
Zoe Howard
Georgia Wilson
Vivienne Seller
Barbara Louis
Louise Eckersley
Andrea Whitlock
Curt Wilson

Apologies: Sharon Donaldson, Cathy McNamara & Leigh-Anne Hibbert

Matters arising from previous minutes

The minutes of the previous meeting held on 13 March 2018 to be accepted as a true and proper record.

Moved – Sarah Gerdovic

Seconded – Andrea Whitlock

Agenda items:

Item	Discussion
1. P&C Secretary	1.1 Correspondence In Sarah Gerdovic - Nil 1.2 Correspondence Out – President Gift for Mrs Wallis was purchased and presented a letter bound travel journal and purse with her initials embossed on it.
2. P&C Treasurer	2.1 Report: Curt Wilson 1. Treasurer Report YTD \$12,238 mainly consists of parent \$7,358 from parent contributions. Bank signatories to be sorted out. Merchant fees to be looked at again now with munch monitor etc. Contributed \$500 towards tea and coffee for the teachers.
3. Events Report	3.1 Report: Louise Eckersley <ul style="list-style-type: none">Entertainment fundraiser. Will start selling the digital memberships online before school holidays and with guys commission will send out books to each family in the first or second week of term next. Email to go out tomorrow and for the newsletter so families can utilise during the school holidays. Next term they can go out to youngest childMother's Day bowling will go ahead we are proposing a date of 26 MayMother's Day stall will be Thursday 10th MayWill be selling Mother's Day raffle tickets in the first week of term for drawing on Friday, 11 MayWill be contacting volunteers from the just one thing campaign in regards to the major fundraiser. Will draft a letter for approval from Gai for contacting everyone in regards to volunteering and prize donations.We are starting to contact major and minor sponsors and previous prize givers for major fundraiser

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	<ul style="list-style-type: none"> Please make everyone aware that the major fundraiser is the major money maker for events each year. Please keep the date of 11th of August free
4. Canteen Report	4.1 Report: Sharon Donaldson presented by Georgia Wilson <ul style="list-style-type: none"> Paid person for Canteen 2018 no interested parties so revisiting the criteria. Look at possibility of changing canteen days to Wed, Thu & Fri and alleviate fresh food issues. Seek ad to go on seek. Roster Term 2 so many new people unfortunately people haven't been turning up. Would like to send out a HUGE thank you to the following people who have stepped up and filled in for us when people have not shown up for canteen or texted 10pm the night before to let us know they can't do it! We've had a spate recently. Thank you very much ladies. Kids would have gone hungry without you! <ul style="list-style-type: none"> ANDREA WHITLOCK GAIL BOND SARAH GERDOVIC Look at closing off / limiting orders and new app to send out reminders. Possibly look at emergency contacts for missed shifts. New laptop - Munch monitor have had some difficulty downloading the program thru Windows 10. Computer programmer just has a baby so is on leave for 2 weeks and will hopefully have it fixed and ready to go Term2! Grandfriends Day - Scones, jam, cream and milk are all ordered. Had a good response from the usual people to help. A few vacancies in the clean up stage though but we'll get through it. Library PRC orders Jo Argent contacted me about how we do these orders now with Munch Monitor. Happy to provide any items on the menu however for Sushi and Hamburger orders, these will need to be left in the front office by the day before they are required. Rice Cooker Have purchased a Pressure Cooker in the hopes that we might offer soups, butter chicken in Term 2. Cost \$79 from Big W. Used the Sushi Bar voucher (\$100) for this and will most likely use the balance to purchase some kitchen items that need replacing – bread boards, plastic tubs etc. Welcome Big thank you to Kirsten Patrick who is helping us out by opening the canteen on Mondays!
5. Uniform Shop	5.1 Report: Andrea Whitlock <ul style="list-style-type: none"> Looking for new volunteers to open shop 2.45-3.15pm Wednesday afternoon once per month. To replace Amanda and Natalie (both working Wednesday from next term). We have one parent (Katrina) trialling with us this Wednesday, Natalie working. Kay Worrell volunteered to help out during term 2 until we find someone. New sport jacket with logo have arrived, back orders filled. Extra 20 sizes ordered. Huge thank you to Gai for the insulation in roof, mould issue has been resolved. Much cooler during hot days. Under the uniform shop water is sitting at the drain. Bruce has had a look and is trying to rectify. Paint peeling from store room ceiling/wall and falling onto stock. Now the mould issue is resolved hopefully we can fix (scrap and paint). Bruce looking at over the holidays. Munch Monitor categories have been simplified and match up with the order form. Uniform shop clothing Catalogue has been created. One copy will be binded and left at the school office behind order forms, also available on school website. 8.30am – 9.30am Uniform shop will be open on the first day back at school. Term 2 opening dates are up on the website.
6. School Council	6.1 Report: Nikki Watts, Amanda Coleman, Viv Sellars
7. Principal's Report	7.1 Report: Gai <ul style="list-style-type: none"> New lino in uniform shop going in. Tender re sent out for the people that provide maintenance to schools. Spotless may or may not retain. New carpet in 4 classrooms at some stage next Term. 2 classrooms are going to get carpet due to insurance claims (5/6 Bunya and kids club). New school staff appointed – handovers underway. Lift has had ongoing problem - now we have Matt back shortly for periods it has been approved to get it fixed ASAP for Matt. Steve came out to look at security for the school in light of all the incidents occurring. Suggest cameras not worthwhile. Signage to be put around. Motion lights in cages to be installed. Eaves possibly to be taken off and put a fence up to stop them getting on the roof. Year 4 applications for OC classes will go out tomorrow

Item	Discussion
	<ul style="list-style-type: none"> • Dance ensemble auditions going out tomorrow – will be first Wednesday back at school at Mimosa. • ICAS computer comp 8th May • 5/6 if they can do the Community Anzac Day choir performance if they are around in the holidays • Tuesday 2pm first day back with school Anzac performance • NAPLAN 15-17th May
8. Assistant Principal	8.1 Report: Tony Watson or Shane Clements <ul style="list-style-type: none"> • Huge success for cake day • Raised \$400 in easter raffle • Zone cross country first week back in Term 2 • Parent Interviews conducted this week • MathOlympia coming up • A number of Eistedfords coming up • Dance in Term 2
9. General Business	<ul style="list-style-type: none"> • Kim and Kate presented from Gotit program – program is early intervention with difficulties whilst they are small K-2. Social and emotional development, brain development, regulating emotions, problems solving, discipline, consequences etc. Working with the school for about 3 terms. 9th May & 23rd May information evenings. Term 3 parent and child focus groups for 6-8 families. • Sarah Gerdovic will not be able to attend the May meeting as overseas if someone could take minutes • Matt Plunkett would like to thank the school on behalf of the family and coordinating the bands. Raising money for the hospital and they had a goal of \$5000 and they have surpassed that.
10. Next Meeting	Next Meeting – Tuesday 8 May 2018